

Instructions: Military Petition

This document is a resource intended to help students who want to submit a **MILITARY** petition. This is not the petition, but much of what you need to know is explained below.

When you are ready to submit your petition, here are the steps:

- Step One:** [Start](#) and submit your online questionnaire prior to the petition deadline.
Step Two: [Submit](#) your documents prior to the document deadline
Deadlines: Don't miss your [deadlines!](#)

Complete the steps in this order. Go to: [HTTPS://STUDENTS.ASU.EDU/RESIDENCY](https://students.asu.edu/residency) if you need more information.

Contact the Residency Office at either 480-965-7712 or RESIDENCY@ASU.EDU if you don't find what you need here.

The direct link to the residency petition is: [HTTPS://GO.OASIS.ASU.EDU/RESIDENCYPETITION/](https://go.oasis.asu.edu/residencypetition/)

The Requirements

The Military Petition requires you to provide evidence that you meet one the following scenarios:

- 1. Active Duty; stationed in Arizona:** military members (and their spouse and/or dependents) qualify by virtue of being stationed in Arizona.
- 2. Active Duty; stationed elsewhere:** military members (and their spouse and/or dependents) qualify if they are stationed elsewhere, but have always maintained Arizona as their state of legal residence or have maintained Arizona as their state of legal residence for at least 12 months.
- 3. Choice Act; transferred benefits:** the student has provided objective evidence of intent to be an Arizona resident and is using transferred post-911 G.I. Bill benefits from a current military member serving on active duty.

A complete description of these requirements can be found in [ABOR 4-203-C](#).

Other things to know:

- The military exception applies only to active duty military members of the U.S. Armed Forces and the Arizona National Guard or Reserves (and their spouses or dependents, if applicable).
- Your state of legal residence is not necessarily your home of record and there are specific requirements are provided on form DD-2058 for individuals who wish to change their state of legal residence. Your state of legal residence is indicated on your Leave and Earnings Statement (LES).
- The Choice Act exception requires you to show demonstrated intent to be an Arizona resident. State law requires that you obtain an Arizona vehicle registration and driver license, immediately if any of the following apply:
 - You are registered to vote in Arizona.
 - You obtain a state license or pay school tuition fees at the same rate as an Arizona resident.
 - You place children in school without paying the tuition rate of a nonresident.
- Students who are qualifying under the Choice Act must demonstrate that they are using transferred benefits; simply having benefits is not sufficient.
- Additional documentation may be requested by the residency office after an initial review of your petition by the Residency Office. The term "resident for tuition purposes" differs from other definitions of Arizona residency. You can be a resident for other purposes and not be a resident for tuition purposes
- Students that are classified as residents are required to verify citizenship, lawful status or eligible visa types. Students that can't complete this verification will be classified as non-residents.
- All information provided by the student shall be subject to the classification officer's or hearing review committee's decision as to the weight to be given to it, and such officer or committee shall be the sole judge of the authenticity or truthfulness of any material or statements submitted as supportive evidence.
- Non-U.S. citizens that possess a visa type that requires them to maintain a foreign domicile cannot be classified as residents for tuition purposes as their visa type does not allow them to establish a permanent domicile in Arizona.

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Required Documentation

A list of required documents will be given to you after you have completed the questionnaire portion of your petition. This list is generated based on how you answer certain questions – your list will be unique to your situation.

Documents that may be requested include the following:

- Military member's orders to Arizona
- Enlistment or Transfer documentation into the Arizona National Guard/Reserves
- Military member's U.S. Military ID card
- Certification Document for Military Personnel
- Driver's License, instructional permit, state ID or U.S. Passport
- Federal tax return for most recent tax year (Form 1040)
- Arizona state tax return for most recent tax year (Form 140)
- W2s from the last 2 tax years
- Most recent Leave and Earnings Statement (LES)
- DD Form 2058 showing change of legal residence (if applicable)
- Dependent Military ID Card
- Objective evidence of intent to be a resident of Arizona
- Current Certificate of Eligibility (certifying transferred benefits at ASU)