

# Instructions: AmeriCorps/VISTA Petition



This document is a resource intended to help students who want to submit an **AMERICORPS/VISTA** petition. This is not the petition, but much of what you need to know is explained below.

## When you are ready to submit your petition, here are the steps:

- Step One:** [Start](#) and submit your online questionnaire prior to the petition deadline.
- Step Two:** [Submit](#) your documents prior to the document deadline
- Deadlines:** Don't miss your [deadlines!](#)

**Complete the steps in this order.** Go to: [HTTPS://STUDENTS.ASU.EDU/RESIDENCY](https://students.asu.edu/residency) if you need more information.

**Contact the Residency Office** at either 480-965-7712 or [RESIDENCY@ASU.EDU](mailto:RESIDENCY@ASU.EDU) if you don't find what you need here.

**The direct link** to the residency petition is: [HTTPS://GO.OASIS.ASU.EDU/RESIDENCYPETITION/](https://go.oasis.asu.edu/residencypetition/)

## The Requirements

The AmeriCorps/VISTA Petition requires you to both of the following:

1. **12-months/participation:** The student has participated in the AmeriCorps program or the Volunteers in Service to America program for at least one year in Arizona.
2. **Visa Eligibility:** the student must not hold a visa that prohibits establishing domicile in Arizona.

## Required Documentation

A list of required documents will be given to you after you have completed the questionnaire portion of your petition. The following are typically requested from all students:

- Driver's license, learner's permit, or state ID
- AmeriCorps/VISTA Certification Service Letter (<https://www.vistacampus.gov/resources/how-access-your-certification-service-letter>)
- Letter of participation from your sponsoring organization on letterhead that includes the following:
  - Student's full name
  - Dates and location of service experience/participation
  - Supervisor's name and contact information

## Other things to know:

- The term "resident for tuition purposes" differs from other definitions of Arizona residency. For example, a person who is an Arizona resident for voting or tax purposes may not be a resident for tuition purposes.
- Additional documentation may be requested by the residency office after an initial review of your petition by the Residency Office.
- Students that are classified as residents are required to verify citizenship, lawful status or eligible visa types. Students that can't complete this verification will be classified as non-residents.