

# Instructions: ROTC/Contracted Cadet Petition



Use this guide to learn more about the requirements for this petition.

## **When you are ready to submit your petition:**

- Step One:** [Submit](#) your petition online prior to the petition deadline
- Step Two:** [Upload](#) your documents prior to the document deadline
- Deadlines:** Don't miss your [deadlines!](#)

## **Web Links**

- **Residency Navigator:** <https://registrar.asu.edu/residency>
- **Contact Residency:** <https://registrar.asu.edu/residency-classification-contact-us>
- **Residency Petition:** <https://go.oasis.asu.edu/residencypetition/>
- **Deadlines:** <https://registrar.asu.edu/residency-deadlines>

# Requirements for the ROTC/Contracted Cadet Petition

Students can be classified as a resident for tuition purposes if the student is a contracted cadet participating in a Reserve Officer Training Corp (ROTC) program in Arizona.

This exception is not applicable to past, present or future participants that have not formally committed to stay in the program until commissioned or to participants in an ROTC program in another state.

A complete description of this exception can be found in [ABOR 4-203](#).

## **Supporting Documentation**

There is only required document for this petition and information on how to submit this document will be presented to you when you submit your petition. If the Residency Office needs additional information or clarification, they will contact you.

### **You will be asked to provide the following:**

- A copy of your DD Form 4 "Enlistment/Reenlistment Document" that confirms you are a contracted cadet participating in a Reserve Officer Training Corp (ROTC) program in the state of Arizona.

## **Definitions and Other Information**

- "Objective Evidence" means documentation or information other than an individual's own statement(s) of intent.
- Your documentation must be uploaded to your petition (we can't accept documents in-person or via email). This page has lots of helpful information about submitting documents:  
<https://registrar.asu.edu/residency-petition-documentation>
- Missing or incomplete documentation will cause your petition to be denied or delayed. If there is something you can't provide, submit a short note of explanation instead.
- We will communicate with you via your @asu email address. It is your responsibility to check your email and respond in a timely manner.
- Any student found to have made a false or misleading statement concerning domicile or tuition status shall be subject to dismissal from the university and be held responsible for the payment of any tuition amounts that would have been charged but for the false or misleading statement.