

Academic renewal is a university policy administered to recalculate the cumulative ASU GPA of an undergraduate student who:

1. Is pursuing his/her first undergraduate degree and has not previously received an academic renewal; and
2. Has a cumulative ASU GPA below 2.0; and
3. Is readmitted to a degree program after an absence of at least five consecutive years.

Courses completed before the five-year absence with a grade "C" or better are accepted in the same manner as community college transfer credit. This will apply to the maximum number of community college transfer credits allowed by the program, as specified by [SSM 401-01](#).

Graduation requirements for resident credit hours and GPA must be fulfilled after the academic renewal. Graduation requirements for academic recognition (resident credit hours and GPA) must also be fulfilled after the academic renewal.

Courses completed before and after the academic renewal remain on the transcript and may be considered when students apply for undergraduate professional or graduate programs.

Procedure:

The student must:

1. Submit the form to the dean's office in the college offering the student's major before the last day of the third semester after readmission.

The dean's office of the college of the student's major:

2. Specifies a minimum of 12 semester hours the student is required to earn with a minimum cumulative GPA of 2.5 and no grade lower than a "C," to be completed within three semesters after reentry.

Upon completion of the requirements by the student, the dean's office:

3. Forwards the approved Application for Academic Renewal to the Course Catalog and Curriculum Maintenance section of University Registrar Services.

Course Catalog and Curriculum Maintenance section of University Registrar Services:

4. Processes the academic renewal and adjusts the student's credit hours and GPA; and
5. Sends an unofficial transcript showing the processed academic renewal to the student.

		Date Submitted:
Student Name	ASU ID#	Campus College/Major
Dates of Prior Attendance at ASU (Sem/Yr)	Date of Re-Entry (Sem/Yr)	# of Years Break in Attendance (Must be at least 5 continuous calendar years)

TO BE COMPLETED BY THE COLLEGE (See Academic Renewal Worksheet, if used)

The following courses must be completed by the end of _____ (Sem/Yr) with no grade lower than "C" and a minimum cumulative grade point average of 2.50.

Course Prefix/Number	Course Title	Hours	Grade	Honor Points (H.P)
Additional College Requirements:		Total Hours	Total H.P	
			GPA	

AGREEMENT SIGNATURES	
I understand the criteria and also understand that:	
<ul style="list-style-type: none"> • a complete record of all previous ASU work will always be part of my ASU transcript; • no more than 60 pre-renewal semester hours will apply to my degree; • all graduation residency, academic recognition hours in residence (e.g. cum laude) and GPA requirements must be met through post-renewal ASU credits; and, • my Degree Audit Report (DARS) report may require amendment. 	
Student Signature	Date
Address (Street, City, State, Zip)	Phone
Advisor Signature	Date
College Signature	Date
Final Disposition: Yes No	
Determine if the student has met the requirements for academic renewal.	
<input type="checkbox"/> Implement Academic Renewal <input type="checkbox"/> Remove probation/disqualification <input type="checkbox"/> Other <input type="checkbox"/> Degree Audit Report (DARS)needs amendment <input type="checkbox"/> Deny Academic Renewal	
Comments:	
Authorized College Signature:	Date: