



REQUEST FOR COMPLETE SESSION WITHDRAWAL
ARIZONA STATE UNIVERSITY
UNIVERSITY REGISTRAR SERVICES

Received Date: (College Use Only)

Instructions: Use this form if you are dropping or withdrawing from your last class or only class in a given session. **Beginning the first day of each fall and spring semester, undergraduate students must initiate a complete session withdrawal request by contacting the college/school of their major.** See <http://students.asu.edu/forms/withdrawal> for additional information. Consult the Academic Calendar at <http://students.asu.edu/academic-calendar> for complete session withdrawal deadline dates.

NAME (Last, First, MI.):	ASU I.D. NUMBER:	PHONE NUMBER:
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Are you receiving or did you receive financial aid or a scholarship? Yes No
 I understand that I must contact Student Financial Assistance for advisement on how my financial aid will be affected.
Financial aid recipients who completely withdraw from the university may be responsible for repayment of funds. To further discuss financial aid, please contact 1-855-278-5080.

Are you an International Student with an F1 or J1 visa? (Check One) Yes* No
 *Serious immigration consequences may result from withdrawing or dropping below full-time enrollment status. International students with an F1 or J1 visa whose drop or withdrawal will result in less than full-time enrollment must obtain advising from the International Students and Scholars Center in the SSV 170. For more information visit issc.asu.edu, or call (480) 727-4776.
 International Student Office Signature: _____ Date: _____

Are you a member of Barrett, The Honors College? Yes No

Which statement(s) best describe your plans for the next 6 months? (select all that apply)

<input type="checkbox"/> I plan to return to ASU next semester.	<input type="checkbox"/> I plan to transfer to another school in Arizona.
<input type="checkbox"/> I plan to transfer to another school outside of Arizona.	<input type="checkbox"/> I plan to take a break from college.
<input type="checkbox"/> I plan to work and make money.	<input type="checkbox"/> I plan to participate in an unpaid experiential experience (e.g. internship, apprenticeship)
<input type="checkbox"/> I plan to pursue a religious mission.	<input type="checkbox"/> I plan to be on active military duty.
<input type="checkbox"/> I plan to volunteer as part of a government foreign aid service (e.g. Peace Corp, Global AIDS initiative, Millennium Challenge, etc.)	

WITHDRAWAL REQUEST (check all that apply): <input type="checkbox"/> Session A <input type="checkbox"/> Session B <input type="checkbox"/> Session C <input type="checkbox"/> Dynamic dated session	SEMESTER:	YEAR:
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Course Prefix & Number: (ex., ENG 101)	Class Number (ex., 12345)	Session: (ex., A, B, C)	Units: (ex., 1, 3, 4)	Request Date (college use only - optional)

Student Signature:	Date:
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College/Academic Unit Signature (required for undergraduate students during fall/spring semester):	Date:	Backdate W/D to:
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Received Date:	Registrar Services Use Only:	Processed Stamp:
	Notation (If needed):	



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NAME (Last, First, MI.):	ASU I.D. NUMBER:	PHONE NUMBER:
Which statement best describes the factor that is <u>most</u> influencing your decision to stop attending ASU? (choose one)		
<input type="checkbox"/> I am struggling to adjust to college life outside of my classes and/or connecting with other students.	<input type="checkbox"/> I am struggling in my classes.	
<input type="checkbox"/> I want to pursue a path that is not offered at ASU.	<input type="checkbox"/> I am struggling to afford the cost of attending ASU.	
<input type="checkbox"/> I need to take care of a personal issue (includes personal health).	<input type="checkbox"/> I need to take care of a family issue (includes family health).	
<input type="checkbox"/> I do not feel supported by ASU faculty or staff.	<input type="checkbox"/> I want to prioritize employment at this time.	
<input type="checkbox"/> Other: _____		
Are any other factors influencing your decision to stop attending ASU? (select all that apply)		
<input type="checkbox"/> I am struggling to adjust to college life outside of my classes and/or connecting with other students.	<input type="checkbox"/> I am struggling in my classes.	
<input type="checkbox"/> I want to pursue a path that is not offered at ASU.	<input type="checkbox"/> I am struggling to afford the cost of attending ASU.	
<input type="checkbox"/> I need to take care of a personal issue (includes personal health).	<input type="checkbox"/> I need to take care of a family issue (includes family health).	
<input type="checkbox"/> I do not feel supported by ASU faculty or staff.	<input type="checkbox"/> I want to prioritize employment at this time.	
<input type="checkbox"/> Other: _____	<input type="checkbox"/> N/A	

Requesting a Complete Session Withdrawal may result in varying effects to your student account. Please be mindful of the following and make sure to check in with corresponding departments:

- **Financial Aid** – Financial aid recipients who completely withdraw from the university may be responsible for immediate repayment of funds. The effect of a complete withdrawal on financial aid depends on when the withdrawal is dated and the type of financial aid. More information regarding the return of financial aid is available at <https://students.asu.edu/policies/fa-withdrawal>. To further discuss financial aid, please contact 1-855-278-5080.
- **Tuition and Refunds** – The date of a complete withdrawal will determine whether or not a tuition refund will be generated. See <https://students.asu.edu/tuitionrefundpolicy>. For further assistance, please contact Student Business Services at 480-965-6341.
- **Health Insurance** – Students should contact their health insurance company to determine whether or not withdrawing from the university can influence their coverage.
- **Residential Life** – Students who live on campus should contact their residential hall community staff to determine what impact withdrawing will have on their eligibility to live on campus, to complete a License Agreement Release (LAR) form, and to arrange an appointment to officially check out. Residential Life can be contacted at 480-965-3515.
- **Veteran Benefits & Certifications** – Students should contact the appropriate Veteran Benefits & Certifications office to discuss information regarding veterans’ educational benefits and/or military activation. Please visit <https://students.asu.edu/veteranbenefit> or call 480-965-7723 for more information.

For more information on Complete Session Withdrawals, see <https://students.asu.edu/forms/withdrawal> or call (480) 965-3124.